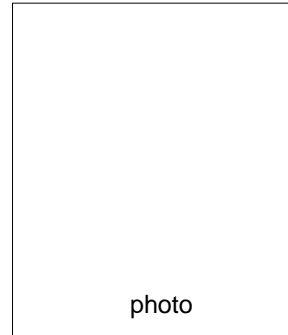


## APPLICATION FOR ADMISSION

Please complete in PRINT handwriting

Expected date of entry \_\_\_\_\_



### Applicant Data

Name \_\_\_\_\_  
(Last) (First) (Middle)

Swiss Social Security Number: 756 / \_ \_ \_ \_ / \_ \_ \_ \_ / \_ \_ \*

Nationality \_\_\_\_\_ Gender: M  F

Date of birth \_\_\_\_\_ First language \_\_\_\_\_  
dd / mm / yyyy

Present Grade \_\_\_\_\_ Additional languages  English \_\_\_ years

Grade applying for \_\_\_\_\_  German \_\_\_ years  French \_\_\_ years

Other: \_\_\_\_\_

#### Most recent school attended

Full name and address, phone number and email

Dates of attendance

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

| From      | To        |
|-----------|-----------|
| _____     | _____     |
| mm / yyyy | mm / yyyy |

Phone: \_\_\_\_\_ Email \_\_\_\_\_

**To complete this application it is necessary to provide the school with the 2 most recent school reports.**

\*This number can be found on your health insurance certificate

**Please read and complete all forms and return them signed**

## Parental Information

Please complete in PRINT handwriting

Father's name \_\_\_\_\_ Nationality \_\_\_\_\_  
(Last) (First)

Father's first language \_\_\_\_\_ Fluent English  yes  no

Mother's name \_\_\_\_\_ Nationality \_\_\_\_\_  
(Last) (First)

Mother's first language \_\_\_\_\_ Fluent English  yes  no

Address to send school correspondence  
( in Switzerland, if already available )

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Contacts

Home office mobile

Mother \_\_\_\_\_

Email: \_\_\_\_\_

Father \_\_\_\_\_

Email: \_\_\_\_\_

Parents' business affiliation (name and address)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Insurance:** Parents are expected to obtain health, accident and liability insurance as per Swiss law for their children. The school does not provide accident or liability insurance coverage for students.

If enrollment is accepted I agree to pay all fees when due as outlined in the financial regulations.

Signature Father: \_\_\_\_\_ Signature Mother: \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

For administrative use only:

HOS approval:

Date:

EAL:  Y  N

Grade placement:

Date of entry:

German Level:

Director's approval:

Date:

French Level:

## Additional Student Information

The School reserves the right to refuse admission or cease enrolment if educationally significant information is withheld from the school during the admission process and/or the student's best interests and needs cannot be met effectively by the school's programmes and services.

Student name \_\_\_\_\_

(Last)

(First)

(Middle)

In the event of an emergency and the parents cannot be contacted, I give permission, should it prove necessary, for International School - Zurich North/West, to consult a local physician or the hospital authorities.

I agree  I do not agree

Please **print** the name and phone number of the individual to contact if the parents cannot be reached

\_\_\_\_\_

### Details of any chronic illness

\_\_\_\_\_  
\_\_\_\_\_

### Describe any problems with the student's sight and/or hearing

\_\_\_\_\_  
\_\_\_\_\_

### Has your child ever been enrolled or participated in any type of Special Education Programme?

Yes  No

If yes, please explain \_\_\_\_\_

\_\_\_\_\_

### Does your child have any physical or learning or behavioural disabilities? Yes No

If yes, please identify \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

### Any further information you feel the school should be aware of

\_\_\_\_\_  
\_\_\_\_\_

Signature Father: \_\_\_\_\_

Signature Mother: \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

**CHOICE OF LAW AND JURISDICTION CLAUSE**

You have decided to send your child to International School. Please sign the following agreement.

Rechtswahl- und Gerichtsstandsklausel

- 1. Der Ausbildungsauftrag untersteht schweizerischem materiellem Recht.
- 2. Allfällige bestehende oder künftige Rechtsstreitigkeiten aus dem Ausbildungsauftrag zwischen den Vertretern der elterlichen Gewalt von

(Name des Kindes) .....

und International School . Zurich North, sowie den damit zusammenhängenden Verträgen sind ausschliesslich vor den Gerichten am schweizerischen Geschäftssitz der Firma auszutragen.

Choice of Law and Jurisdiction Clause

- 1. The relationship between the school and its representatives, versus the representatives of the child is subject to substantive Swiss law.
- 2. The Swiss courts at the company's domicile shall have exclusive jurisdiction over existing and subsequent disputes resulting from the relationship between the representatives of

(Name of the child) .....

and International School . Zurich North, as well as from the respective interrelated contracts.

City, Date: .....

Signature Father:

\_\_\_\_\_

Signature Mother:

\_\_\_\_\_

**FINANCIAL REGULATIONS****Schedule of Fees School year 2015 / 2016****Funding**

|                  |     |      |                       |
|------------------|-----|------|-----------------------|
| Capital Fund Fee | CHF | 3000 |                       |
|                  | CHF | 1000 | each additional child |

**Annual Tuition**

|                     |     |       |               |
|---------------------|-----|-------|---------------|
| Nursery             | CHF | 14000 | 3 days a week |
| Nursery             | CHF | 24000 | 5 full days   |
| Pre-K up to Grade 5 | CHF | 25000 |               |
| Grades 6 to 12      | CHF | 28000 |               |

**Other Fees, if applicable**

|                                      |     |      |                  |
|--------------------------------------|-----|------|------------------|
| EAL (English as Additional Language) | CHF | 1500 | per semester     |
| Cambridge + Edexcel Exam Fees        | CHF | 300  | per subject      |
| After school care                    | CHF | 10   | per hour         |
| Special needs support (individual)   |     |      | external support |
| Lunch                                |     |      | external Caterer |

**Late Enrollment**

|                                     |      |                           |
|-------------------------------------|------|---------------------------|
| Enrollment until end October        | 100% | of the annual tuition fee |
| Enrollment in November and December | 80%  | of the annual tuition fee |
| Enrollment in January and February  | 65%  | of the annual tuition fee |
| Enrollment in March and April       | 50%  | of the annual tuition fee |
| Enrollment in May and June          | 30%  | of the annual tuition fee |

**Early Withdrawal**

|                            |      |                           |
|----------------------------|------|---------------------------|
| Withdrawal by end October  | 30%  | of the annual tuition fee |
| Withdrawal by end December | 50%  | of the annual tuition fee |
| Withdrawal by end February | 65%  | of the annual tuition fee |
| Withdrawal by end April    | 80%  | of the annual tuition fee |
| Withdrawal in May or June  | 100% | of the annual tuition fee |

**Good to Know**

**Funding Fee:** is charged one time and non refundable

**Termination** during the current school year needs to be in writing and to be received at least 2 weeks in advance to the termination month listed in the early withdrawal schedule.

**Leaving:** If you are planning to leave the school at the end of the school year, the cut-off date to withdraw your child is May 31st. Any withdrawal notification given after this date will incur a fee of CHF 1500 per child.

**No-show:** after receiving a confirmation that the application form has been accepted, a fee of CHF 1000 is incurred, even if the student does not subsequently attend the school.

## CONDITIONS AND TERMS

### Tuition

Tuition fees include all charges except:

- ~ charges resulting from overnight excursions and ski trips
- ~ student bus service
- ~ lunch
- ~ special academic tutoring / extended learning support
- ~ individual music lesson
- ~ activities club, homework- and after school care

### Payment of Fees

The first half of the tuition fee is due within the targeted payment date. The second half is due at the date given on the invoice. A late payment charge of one percent/month is added to all fees and charges past due. A student may be barred from attending school if the school account remains unpaid following two written reminders. School records cannot be issued until all outstanding balances have been settled.

### Preferred Billing (please tick):

- Yearly
- Half Yearly . per semester
- Quarterly
- Monthly (with a surcharge of CHF 200 p.a.)

### Additional Services

The school has the right to declare EAL/Special Education as mandatory. Any additional service is not included in the Tuition or in the Corporate Agreement Fee. The payer of the invoice will be informed beforehand about the arising costs.

### Insurance

Parents are expected to obtain health, accident and liability insurance for their children. The school does not provide accident or liability insurance coverage for students.

**I / We agree to and will comply with the conditions and terms described above.**

Family Name (Please print): \_\_\_\_\_

Signature Father: \_\_\_\_\_ Signature Mother: \_\_\_\_\_

Place and Date (day / month / year): \_\_\_\_\_

**The Company will pay the fees** \_\_\_\_\_  Yes  No  
(Company Name)

If yes, Company Stamp and Signature: