

Cognita operates more than 100 schools around the world and has recently acquired the Four Forest group with schools in Zug and Luzern. As part of this expansion in Switzerland, we are looking for a

## **FACHPERSON BETRUUNG (SPECIALIST CAREGIVER) 100%**

**Start date:** 12.08.2024

**Job location:** 8304 Wallisellen

**Job Description:** We are global community that embraces diversity and celebrates our core values: kindness, respect, and resilience. At ISZN, we believe in creating a nurturing and safe environment where children can grow, learn, and play. We provide the highest quality of early childhood education and are currently seeking an experienced and compassionate **caregiver specialist**. This role is an opportunity to support, the activities within and outside the classroom to ensure the children are safe, happy and in a positive and nurturing environment, with the flexibility to adapt to changes in the schedule while working 8 hours per day.

### **Key Accountabilities**

- Ensuring the provision of high-quality early years education and care.
- Upholding and enhancing safeguarding and welfare standards for all children.
- Holistic care of babies and toddlers
- Maintaining contact with parents
- Administrative tasks (to include but not limited to scheduling, staffing, duties, reporting)
- Ability to undertake physical tasks (carrying/picking up toddlers)

### **Safeguarding Responsibilities**

- To comply with safeguarding policies, procedures, and code of conduct
- Communicate effectively with families about their children's progress and the centre's policies.
- Promote the welfare of the children, ensuring a safe, secure, and stimulating environment.
- To engage in safeguarding training when required

### **Qualifications & Experience**

- Qualification as a childcare specialist EFZ or equivalent training recognised in Switzerland (e.g. state-recognised educator)
- Swiss German, German or English mother tongue
- Enjoy working in a dynamic, international environment
- Professional experience with toddlers from 3 to 18 months

**How to apply:** Interested candidates should submit their complete application, including CV and cover letter, to [hr@iszn.ch](mailto:hr@iszn.ch). Please specify the position you are applying for in the email subject.

*Cognita Schools are committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and other third parties to share this commitment. Safer recruitment practice and pre-employment background checks will be undertaken before any appointment is confirmed.*